



App

ASEG-PESA 2015 has developed a smart phone App which allows you to view the conference programme, abstracts, keynote speaker biographies and communicate with fellow delegates.

To access the App on your smart phone or tablet follow the instructions below. Should you require assistance please see the staff at the registration desk.

1. Open app store/play store
2. Search for Events by EECW
3. Download app
4. Open app
5. Enter your email address
6. Select conference you are attending and submit your password as required
7. You will now have access to the ASEG-PESA 2015 App

Adhoc Meeting Rooms

Location: Meeting Room 11, Level 2, PCEC

Location: The Amcom Suite, Level 1, PCEC

Location: Amcom Boardroom 4, Level 1, PCEC

The Conference provides the perfect opportunity for colleagues across the globe to connect and discuss collaborations, current research and network. The Conference Organising Committee is pleased to provide Meeting Room 11 and the Amcom Suite located on Level 1 at the PCEC (bottom of the stairs near the Riverside Theatre) as a quiet place for you to meet during the Conference. Should you wish to schedule a meeting, please book a time on the timetable located at the Registration Desk including contact person and mobile phone number.

ATM

An automatic teller machine is located on Level 2 adjacent to the Velluto Café.

Banks

All major banks are located within close proximity to the Perth Convention and Exhibition Centre on St Georges Terrace, Perth. Most banks are open from 9.30am – 4.30pm Monday to Friday. Some bank branches may be open on Saturday but check with your hotel Concierge.

Car Rental

Budget Rent a Car: 13 27 27

Hertz: 13 30 39

Avis: 13 63 33

Chargebar

There are three ASEG-PESA 2015 branded Chargebars located in the Exhibition area. The Chargebars offer optimised charge for every device, including tablets, regardless of how many devices are connected at once. Chargebars are easy to use; just find the appropriate charging cable for your mobile device, plug it in and wait by the Chargebar whilst the battery recharges which is around 12 minutes on average.

Please note: The conference organisers request you wait with your mobile device while it charges. No responsibility is accepted for lost or stolen devices.

Child Care

No official arrangements have been made for child care during the Conference. Please check with your hotel who may be able to assist you further with babysitting services during your stay.

Disclaimer

The conference handbook and USB is not an official publication and should not be used as a reference.

Dress

Conference Sessions: Smart Casual

Welcome Reception: Smart Casual

Conference Dinner: Cocktail

Happy Hours & Sundowner: Smart Casual

Indemnity

Should for any reason outside the control of the Conference Organisers, the venue or speakers change, or the event be cancelled, the Conference Organisers shall endeavour to reschedule, but the client hereby indemnifies and holds the Conference Organisers including but not limited to the Host, Organising Committee and EECW Pty Ltd harmless from and against any and all costs, damages and expenses.

Internet

Complimentary wireless internet access is available to all Conference delegates throughout the Perth Convention and Exhibition Centre, to access this you will need to connect to the PCEC wireless Ethernet connection. Once connected the PCEC log in page will appear on your internet browser, click log in and enter the following (please note the details below are case sensitive):

User Name: ASEG-PESA 2015

Password: perth

Map of Perth City

For visitors to Perth, a map of Perth City has been provided in your delegate bag.

Meals

All tea breaks and lunches will be served in the exhibition area located in exhibition Halls 1 and 2, level 1 Perth Convention and Exhibition Centre. For delegates with special dietary requirements, please make your way to the dedicated dietary requirements buffet. For dietary requirements during the conference dinner please make yourself known to wait staff.

Medical Assistance

Should you require medical assistance while onsite at the Perth Convention and Exhibition Centre please see staff at the Registration Desk or visit the Security office on level 1 near the escalators.

Messages

The Conference Secretariat can receive messages, which can be collected from the Registration Desk. The following contact number should be provided for messages +61 (0) 439 912 333. No responsibility will be accepted for undelivered messages.

Mobile Devices

As a courtesy to other participants, please ensure that all mobile devices are on 'silent' mode during all presentations.

Name Badge & Tickets

Delegates must wear their name badge at all times during the conference and in the exhibition area as this identifies them as eligible for catering and entry to Conference Sessions and the Exhibition Area.

Tickets for the various social functions as part of the Conference Programme are available in your registration pack.

Parking

Parking is available at the Perth Convention and Exhibition Centre car park, which is operated by the City of Perth, is open to the public however spaces are often limited by 7.30am. We encourage delegates to arrive early each day of the Conference to avoid any potential parking problems.

Alternate Parking

Given the Convention Centre's car park popularity, alternate parking is available within a short walk of the Perth Convention Centre.

- CPP car park at His Majesty's: Westralia Square
- CPP car park Council House: Central Park
- CPP car park Concert Hall: King Street
- Wilson car park on Terrace Road: Murray Street
- Wilson car park at the Hilton

Poster Set up

Authors are asked to hang their posters between 1200 and 1730 on Sunday 15 February if possible or by 0830 Monday 16 February at the latest. Posters should be hung next to their allotted poster number. Authors are advised to bring their own materials to adhere their poster to the poster board e.g. velcro or pins. Velcro hooks can be purchased at most local newsagents in Perth.

Poster Removal

Authors must remove their posters after 1530 on Wednesday 18 February. Any posters remaining after 1800 will be considered rubbish and will be removed and destroyed by the venue.

Privacy Statement

In registering for this event relevant details may be incorporated into a delegate list for the benefit of major sponsors, exhibitors, EECW Pty Ltd and other parties directly related to the Conference. Please advise staff on the Registration Desk if you require privacy.

Public Transport

Perth has an advanced public transport infrastructure system providing frequent train and bus services. Free Central Area Transit (CAT) buses operate within the central business district, allowing passengers to hop on and off with ease and any CAT bus trip within the city is *free*. Please visit www.transperth.wa.gov.au or call 13 62 13 for more information.

Registration Desk

The Registration Desk is located in the Level 2 Foyer of the Perth Convention and Exhibition Centre and will be open as follows:

Saturday, 14 February 2015	0830 – 1700
Sunday, 15 February 2015	0830 – 1900
Monday, 16 February 2015	0730 – 1800
Tuesday, 17 February 2015	0730 – 1700
Wednesday, 18 February 2015	0800 – 1530

Upon registration delegates will be issued with their registration pack including delegate satchel, social event tickets (if applicable) and name badge.

All enquiries in relation to social events, programme information, accommodation and general information may be directed to staff at the Registration Desk.

Smoking Policy

The Perth Convention and Exhibition Centre has a no smoking policy. This policy also applies to the majority of restaurants, bars and shopping centres in Perth.

Speakers' Preparation Area

The Speakers Preparation Room is located on level 2, in Meeting Room 12 at the Perth Convention and Exhibition Centre.

All presenters are required to check into the Speakers' Preparation Room a minimum of two (2) hours prior to your presentation. For presenters speaking prior to lunch time on Monday 16 February we request you check in your presentation between 1500 and 1800 Sunday, 15 February. Due to the large programme, speakers presenting from Tuesday onwards are asked to submit their presentation to the Speakers' Preparation Room from Monday afternoon onwards in order to give those presenting earlier in the week preference.

The audio visual technician should be provided with a copy of your presentation on USB or CD.

The speaker's preparation room will be staffed during the following times:

Sunday, 15 February 2015	1500 – 1800
Monday, 16 February 2015	0730 – 1800
Tuesday, 17 February 2015	0730 – 1700
Wednesday, 18 February 2015	0800 – 1530

Useful Local Telephone Numbers

Ambulance: 000
Police: 13 14 44
Bus & Rail Information: 13 62 13
Swan Taxis: 13 13 30